



DECEMBER 2013

Volume 1 Issue 2

Newsletter Date

STATE OF ALABAMA  
PLUMBERS & GAS FITTERS EXAMINING BOARD

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2013 LICENSE EXPIRES  
DECEMBER 31, 2013

GET IN A HURRY!!! DON'T LET THE LATE PENALTY CATCH YOU!!



**NEW CITIZENSHIP VERIFICATION REQUIREMENTS**

In order for the Board to comply with Alabama Code section 34-14A-7 and Alabama Code section 1-13-7, we are required to verify citizenship of everyone who holds a registration or certification with the Board. This will be accomplished through the initial registration of apprentices. All other certified persons should complete the required documents and return them in 2014. Forms will be available at the Board office and can be printed from the Board website.

We realize that most contractors have already met a requirement within their respective company. However, this is an additional requirement for all Agencies, Boards, and Commissions who issue licenses or certifications. Your understanding and cooperation is greatly appreciated.



The math book can be purchased at any chain bookstore or ordered online:

**Mathematics for Plumbers & Pipefitters, 8th Edition**  
 Delmar Cengage Learning  
 Lee Smith, Author

## NEW WAY OF TESTING

Beginning Thursday, February 13, 2014, the Board will be offering all exams in a computer format. We will begin accepting applications for testing Monday, February 3, 2014. The exams will remain open book, but will be taken while sitting at a computer terminal. Test facilities will be located in Huntsville, Birmingham, Montgomery and Mobile and applicants will be able to test weekly. PSI Services, LLC, our new testing contractor, has test sites throughout the country and is also able to accommodate out-of-state contractors.

The process to register with

the Board will remain unchanged. Applicants will receive instructions from PSI which will include a phone number to contact the testing contractor in order to schedule the exam. One of the best aspects of the new exam format is the immediate information on pass/fail results. Applicants will continue to receive their certificates from the Board after testing is completed but within a much shorter time span.

The exam continues to be based on the 2009 Edition of the International Codes. New testing material has been added. The new exams will include plumbing and pipefit-

ting math for journeyman and master exams and questions pertaining to Alabama State Law and Board Rules for master exams.

We are excited to be able to offer this to our licensees because it will enable individuals to test locally and in a timely manner thereby passing on the savings to the contractor.

State Law and Board Rules can be accessed on the Board website.

As always, please feel free to contact the Board office with any questions or comments.

## NEW BOARD RULES - EFFECTIVE JANUARY 1

### RULE CHANGE - BAD CHECKS 720-X-16-01

If check or negotiable instrument is dishonored, the writer of the check or instrument will be required to tender payment of the full amount of such check or instrument plus a service charge of \$30.00 as established by Section 8-8-15 of the Code of Alabama 1975.

1. If the dishonored check or instrument was tenured for the purpose of sitting for an examination, payment of the full amount of such check or instrument plus a service charge of \$30.00 must be paid in full prior to the individual being allowed to take the said examination. If the individual has already taken the examination prior to the Board's office receiving notification of the dishonored instrument, the individual's results will be held until such time as payment is made in full including the service charge.
2. If the dishonored check or instrument was tenured for the purpose of renewing an individual license or certification, the license or certification shall be invalid and will not be considered in good standing unless the full amount of such check or instrument plus a service charge of \$30.00 is paid within (30) days.
3. If the dishonored check or instrument was tenured for the purpose of applying for a license, certification, or registration, the application will not be processed until such time as the payment is made in full, including the applicable \$30.00 service charge.

Author: David H. Wilcox, Director

Statutory Authority: Section 34-37-2 (Code of Alabama 1975 as amended)

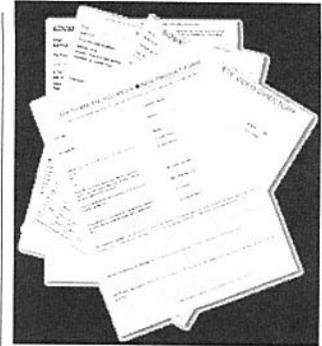
History: Rule Change



# RULE CHANGE-EFFECTIVE JANUARY 1 FORMS, REQUIREMENTS & FEE SCHEDULE

720-x-4-.01 – Forms, Requirements, and Fee Schedule. The following forms shall be available in the Board office as well as on the Board website.

- Information Update Form
- Application for Examination
- Application for Waiver of Annual Penalties and Fees
- Apprentice Registration
- Complaint Form
- Application for Temporary Revocable Certification as a Journeyman Plumber or Journeyman Gas Fitter
- Application for Inactive Status
- Contractor Bond Form
- Proof of Citizenship or Lawful Presence of Non-Citizen Forms
- Replacement Card Request



<u>Requirements</u>	<u>Renewal Fees</u>	<u>Non-Refundable Exam Fees</u>
<b>Apprentice</b>	<b>\$25.00 (Initial w/Registration) \$25.00 (Annually)</b>	
No Written Exam Required. Complete Registration Form and include a copy of Proof of Citizenship or Lawful Presence of Non-Citizen Form.		
<b>Journeyman Plumber</b>	<b>\$50.00</b>	<b>\$110.00</b>
Requires 2 yr. Registration as Apprentice or completed Board Approved Apprentice Training Program to take required exam.		
<b>Journeymen Gas Fitter</b>	<b>\$50.00</b>	<b>\$110.00</b>
Requires 2 yr. Registration as Apprentice or completed Board Approved Apprentice Training Program to take required exam.		
<b>Temporary Journeyman Plumber or Gas Fitter</b>		<b>\$25.00 (one time charge)</b>
Requires approved application and current out of state Journeyman/Master license/certification and expires 10 work days after date of exam.		
<b>Master Plumber</b>	<b>\$150.00</b>	<b>\$160.00</b>
Requires one yr. certification as Journeyman Plumber to take required exam.		
<b>Master Gas Fitter</b>	<b>\$150.00</b>	<b>\$160.00</b>
Requires one yr. certification as Journeyman Gas Fitter to take required exam.		
<b>Medical Gas</b>	<b>\$25.00</b>	
Requires current certification from National Institute of Testing & Certification.		
<b>Replacement Card</b>	<b>\$25.00</b>	
Lost, misplaced, or damaged cards can be replaced; a written statement consisting of the Replacement Card Request Form and \$25.00 will be required from the card holder. Replacement cards requested for non-receipt of initial cards issued will also require a written statement. No charge will be assessed in this instance. There will be a 30-day waiting period from the initial issue date before replacement cards will be provided in this instance.		



## Fee Schedule . . .



Author: David H. Wilcox, Director  
 Statutory Authority: Section 34-37-2 (Code of Alabama 1975 as amended)  
 History: Rule Change

**We're  
on  
the  
Web!!**



**STATE OF ALABAMA  
PLUMBERS & GAS FITTERS  
EXAMINING BOARD**

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**E-mail: [www.pgfb.alabama.gov](http://www.pgfb.alabama.gov)**

## THANK YOU CERTIFIED CONTRACTORS

The Board appreciates the hard working licensed contractors who are determined to deliver quality services to Alabama's consumers. These contractors spend a lot of time and money to meet the requirements necessary to maintain their certifications while unscrupulous contractors attempt to take business from the certified contractor by lowering prices and doing substandard work.

The Board often receives calls from certified contractors who are discouraged by the continued presence of uncertified contractors working without obtaining the proper certification.

The Board's officers attempt to find as many of these uncertified contractors as possible, however, when you see or know of a possible uncertified contractor working in your area, please notify the Board in order for our officers to check on the validity of these contractors.

The Board is committed to supporting certified contractors and makes every effort to protect the reputation of the contractors that strive to follow the rules and regulations of the plumbing and gas fitting industry.