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STATE OF ALABAMA  
PLUMBERS & GAS FITTERS  
EXAMINING BOARD

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James M. Morgan  
Executive Director

**ALABAMA PLUMBERS  
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING  
FISCAL YEAR 2019-2020  
216 AQUARIUS DRIVE, SUITE 319  
HOMEWOOD, AL 35209  
FEBRUARY 20, 2020

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 2:06 p.m. on February 20, 2020. The following Board members were present: Henry McCoy Jr., Chairman; Scotty Winfrey, Vice-Chairman; Charles Owenby, Bobby Bulloch, Phillip Guthrie and Janice Warren. Staff members present were James Morgan, Executive Director, Kimberly Holifield, Kristin Ivy, Kelly Butler, Deputy Attorney General.

B. Declaration of Quorum

A quorum was declared with 6 Board members present at 2:06 p.m. on February 20, 2020.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. November 14, 2019 Board Meeting Minutes

Mr. McCoy called for review of the November 14, 2019 board meeting minutes.

**Mr. Bulloch moved to accept the November 14, 2019 minutes as written. Mr. Guthrie seconded. The motion carried unanimously with all Board members voting.**

III. PUBLIC INPUT AND/OR APPEARANCES BEFORE THE BOARD

A. Donny Dunn

Mr. Dunn appeared before the Board seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter exam based on his experience.

**Mr. Guthrie moved to allow Mr. Dunn to sit for the Journeyman Plumber and Journeyman Gas Fitter exam once previous experience is verified. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.**

B. Jonathan Rock

Mr. Rock appeared before the Board seeking approval to take the Journeyman Plumber exam based on his experience.

**Mr. Bulloch moved to deny Mr. Rock's request to sit for the Journeyman Plumber and Journeyman Gas Fitter exam. Mr. Owenby seconded. Motion carried unanimously with all Board members voting.**

C. Torrance Menefee

Mr. Menefee appeared before the Board seeking approval to sit for the Journeyman Plumber exam based on his experience.

**Mr. Bulloch moved to allow Mr. Menefee to sit for the Journeyman Plumber exam. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

D. Jeremy Dunfee

Mr. Dunfee appeared before the Board seeking approval to take the Journeyman Plumber exam based on his experience.

**Mr. Guthrie moved to allow Mr. Dunfee to sit for the Journeyman Plumber Exam once he provides his proof of experience with the union. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

E. Clinton York

Mr. York appeared before the Board seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter exam based on his experience.

**Mr. Guthrie moved to allow Mr. York to sit for the Journeyman Plumber & Journeyman Gas Fitter exam. Mr. Winfrey seconded. Motion carried unanimously with all Board members voting.**

IV. FINANCIAL STATEMENT

A. January 31, 2020 Financial Statement

Mr. McCoy called for review of the January 31, 2020 financial statement.

**Mr. Bulloch moved to accept the January 31, 2020 financial statement. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

V. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 16 cases. The committee opened 10 cases with probable cause, closed 1 case with no probable, closed 3 consumer complaints with no probable cause and issued 2 warrants for uncertified contractors.

**Mr. Guthrie moved to accept the report given by the Investigative Committee. Ms. Warren seconded. Motion carried unanimously with one recusal (Mr. Bulloch)**

B. Consent Agreements & Consumer Complaints

The Board voted to close 8 licensed contractor cases. Detail listing attached.

**Mr. Guthrie moved to close the 8 licensed contractor cases. Mr. Winfrey seconded. Motion carried unanimously with one recusal (Mr. Bulloch)**

VI. REPORT ON FEES WAIVED

A. Waiver of fees

A Total of 18 licensees were approved for waiver of annual fees and penalties.

**Mr. Guthrie moved to accept the approval of the waiver of annual fees and penalties. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

VII. LEGAL UPDATE

A. Rule Changes

The Board reviewed amendments for rule 720-x-9-.01, 720-x-4-.01 and 720-x-10-.01.

**Mr. Guthrie moved to advertise the proposed amendments; Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.**

B. Hearing Officer Recommendation

The Board voted on the recommendation from the Hearing Officer on the case against Gregory L. Rolin.

**Ms. Warren moved to adopt the recommendation from the Hearing Officer, with amendments. Mr. Owenby seconded. Motion carried unanimously with all Board members voting.**

VIII. NEW BUSINESS

A. Website Changes

The Board discussed changes to the website.

**Mr. Owenby moved to table the discussion until the May Board meeting, Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.**

B. Kimberly Holifield Pay Increase

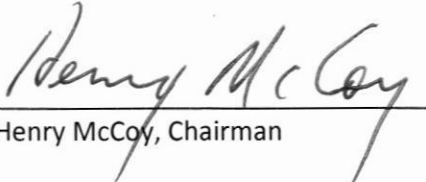
The Board discussed a yearly pay increase for Kimberly Holifield.

**Mr. Winfrey moved to grant Ms. Holifield a yearly 5% increase. Mr. Owenby seconded. Motion carried unanimously with all Board members voting.**

VIII. ADJOURNMENT

**Mr. Winfrey moved to adjourn. Mr. Bulloch seconded. Motion carried unanimously.**

Meeting adjourned at 4:35 p.m. on February 20, 2020.

  
Henry McCoy, Chairman

  
Scotty Winfrey, Vice Chairman