



**Kay Ivey**  
Governor

**STATE OF ALABAMA**  
**PLUMBERS & GAS FITTERS**  
**EXAMINING BOARD**

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**James M. Morgan**  
Executive Director

**ALABAMA PLUMBERS**  
**AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING  
FISCAL YEAR 2019-2020  
216 AQUARIUS DRIVE, SUITE 319  
HOMEWOOD, AL 35209  
MAY 28, 2020

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 2:00 p.m. on May 28, 2020. The following, Board members were present: Henry McCoy Jr., Chairman; Scotty Winfrey, Vice-Chairman; Charles Owenby, Bobby Bulloch, Phillip Guthrie, Janice Warren and Isadore Gardner. Staff members present were James Morgan, Executive Director, Kimberly Holifield, Kristin Ivy, and Kelly Butler, Deputy Attorney General.

B. Declaration of Quorum

A quorum was declared with 7 Board members present at 2:00 p.m. on May 28, 2020.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. PUBLIC HEARING

A. Rule Changes

Public hearing began at 2:05 pm. The Board reviewed the following proposed rule changes. Amend rule 720-x-9-.01 Penalty for Late Renewal of Certificate or Registration, Repeal rule 720-x-10-.01 Waiver or Proration of First Year Certificate Fee and Amend rule 720-x-4-.01 Forms, Requirements, and Fee Schedule.

**With no public input, Mr. Owenby moved to adopt the rule change as written, Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

**Public hearing closed at 2:06 pm.**

III. REVIEW OF MINUTES

A. February 20, 2020 Board Meeting Minutes

Mr. McCoy called for review of the February 20, 2020 board meeting minutes.

**Mr. Guthrie moved to accept the February 20, 2020 minutes as written. Mr. Bulloch seconded. The motion carried unanimously with all Board members voting.**

III. PUBLIC INPUT

A. James Bane

Mr. Bane sent in a request seeking approval to take the Journeyman Gas Fitter Exam based on his experience.

**Mr. Guthrie moved to allow Mr. Bane to sit for the Journeyman Gas Fitter exam. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.**

B. Daniel Burgess

Mr. Burgess sent in request seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter Exam based on his experience.

**Mr. Guthrie moved to deny Mr. Burgess to sit for the Journeyman Plumber and Journeyman Gas Fitter exam. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

C. Stephen Tiffany

Mr. Tiffany sent in a request seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter Exams based on his experience.

**Mr. Winfrey moved to allow Mr. Tiffany to sit for the Journeyman Plumber exam only. Mr. Guthrie seconded. Motion carried unanimously with all Board members voting.**

D. Justin Kirtland

Mr. Kirtland sent in a request seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter Exam based on his experience.

**Mr. Gardner moved to deny Mr. Kirtland to sit for the Journeyman Plumber and Journeyman Gas Fitter exam. Mr. Owenby seconded. Motion carried unanimously with all Board members voting.**

E. David Harris

Mr. Harris sent in a request seeking approval to take the Journeyman Plumber exam based on his experience.

**Mr. Guthrie moved to deny Mr. Harris to sit for the Journeyman Plumber exam. Mr. Winfrey seconded. Motion carried unanimously with all Board members voting.**

F. Timothy Surrett

Mr. Surrett sent in a request seeking approval to take the Journeyman Plumber exam based on his experience.

**Mr. Guthrie moved to allow Mr. Surrett to sit for the Journeyman Plumber exam. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

G. Rickey Smith

Mr. Smith sent in a request seeking approval to take the Journeyman Plumber exam based on his experience.

**Mr. Guthrie moved to allow Mr. Smith to sit for the Journeyman Plumber exam. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.**

IV. FINANCIAL STATEMENT

Mr. McCoy called for review of the April 30, 2020 financial statement.

**Ms. Warren moved to accept the April 30, 2020 financial statement. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.**

V. INVESTIGATIVE COMMITTEE

A. Investigative committee report

Investigative committee had no new recommendations.

B. Consent Agreements & Consumer Complaints

The Board voted to close 3 licensed contractor cases. Detail listing attached.

**Mr. Guthrie moved to close the 3 licensed contractor cases. Mr. Winfrey seconded. Motion carried unanimously with one recusal (Mr. Bulloch)**

VI. REPORT ON FEES WAIVED

A. Waiver of fees

A Total of 14 licensees were approved for waiver of annual fees and penalties.

**Mr. Owenby moved to accept the approval of the waiver of annual fees and penalties. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.**

VII. NEW BUSINESS

A. Vehicle Purchase

The Board discussed the possibility of purchasing another vehicle.

**Mr. Winfrey moved to purchase a vehicle based on available funds. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.**

B. Jimmy Morgan Pay Increase

The Board discussed a yearly pay increase for Jimmy Morgan.

**Mr. Owenby moved to grant Mr. Morgan a yearly 5% increase. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

C. Election of New Officers

Mr. Owenby nominated Scotty Winfrey for Chairman of the Board; Ms. Warren seconded. Motion carried unanimously.

Mr. Owenby nominated Phillip Guthrie for Vice Chairman of the Board; Ms. Warren seconded. Motion carried unanimously.

Mr. Owenby nominated Bobby Bulloch for Secretary of the Board; Mr. Gardner seconded. Motion carried unanimously.

Mr. Owenby nominated Bobby Bulloch for investigative committee; Mr. Gardner seconded. Motion carried unanimously.