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STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD

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James M. Morgan
Executive Director

**ALABAMA PLUMBERS
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING
FISCAL YEAR 2020-2021
216 AQUARIUS DRIVE, SUITE 319
HOMEWOOD, AL 35209
FEBRUARY 25, 2021

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 2:00 p.m. on February 25, 2021. The following, Board members were present: Scotty Winfrey, Chairman; Phillip Guthrie, Vice Chairman; Janice Warren, Secretary; Bobby Bulloch, Henry McCoy, and Isadore Gardner. Staff members present were James Morgan, Executive Director, Kimberly Holifield, Kristin Ivy and Kelly Butler.

B. Declaration of Quorum

A quorum was declared with 6 Board members present at 2:00 p.m. on February 25, 2021.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. November 19, 2020 Board Meeting Minutes

Mr. Winfrey called for review of the November 19, 2020 board meeting minutes.

Mr. McCoy moved to accept the November 19, 2020 minutes as written. Mr. Bulloch seconded. The motion carried unanimously with all Board members voting.

III. PUBLIC INPUT

A. Ryan Smallwood

Mr. Smallwood sent in a request seeking approval to take the Journeyman Plumber Exam based on his verifiable experience.

Mr. Gardner moved to deny Mr. Smallwood to sit for the Journeyman Plumber exam due to lack of verifiable documentation. Ms. Warren seconded. Motion carried unanimously with all Board members voting.

B. Jonathan Flahive

Mr. Flahive sent in request seeking approval to take the Journeyman Plumber Exam based on his verifiable experience.

Mr. Gardner moved to deny Mr. Flahive to sit for the Journeyman Plumber exam due to lack of verifiable documentation. Ms. Warren seconded. Motion carried unanimously with all Board members voting.

C. Blake Gray

Mr. Gray sent in a request seeking approval to take the Journeyman Plumber Exam based on his verifiable experience.

Mr. Guthrie moved to allow Mr. Gray to sit for the Journeyman Plumber exam on or after 3/13/2021 due to verifiable documentation of his experience. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.

D. Aubrey Smith

Mr. Smith sent in a request seeking approval to take the Journeyman Plumber Exam based on his verifiable experience.

Mr. Guthrie moved to allow Mr. Smith to sit for the Journeyman Plumber exam due to verifiable documentation of his experience. Mr. McCoy seconded. Motion carried unanimously with all Board members voting.

E. Bruce Henderson

Mr. Henderson sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

Mr. Guthrie moved to allow Mr. Henderson to sit for the Journeyman Plumber exam on or after 5/8/2021 due to verifiable documentation of his experience. Ms. Warren seconded. Motion carried unanimously with all Board members voting.

F. Nathan Aldridge

Mr. Aldridge sent in a request seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter exam based on his verifiable experience.

Mr. Gardner moved to allow Mr. Aldridge to sit for the Journeyman Plumber and Journeyman Gas Fitter based on verifiable documentation of his experience. Mr. Guthrie seconded. Motion carried unanimously with all Board members voting.

IV. FINANCIAL STATEMENT

Mr. Winfrey called for review of the January 31, 2021 financial statement.

Ms. Warren moved to accept the January 31, 2021 financial statement. Mr. McCoy seconded. Motion carried unanimously with all Board members voting.

V. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 8 cases. The committee opened 6 cases with probable cause and closed 2 cases with no probable cause.

Mr. Guthrie moved to accept the report given by the Investigative Committee to open 3 cases with probable cause, 2 cases with no probable cause. Ms. Warren seconded. Motion carried unanimously with one recusal (Mr. Bulloch)

B. Consent Agreements & Consumer Complaints

The Board voted to close 12 licensed contractor case. Detail listing attached.

Mr. McCoy moved to close the 12 licensed contractor case. Mr. Gardner seconded. Motion carried unanimously with one recusal (Mr. Bulloch)

VI. REPORT ON FEES WAIVED

A. Waiver of fees

A Total of 11 licensees were approved for waiver of annual fees and penalties.

Mr. Gardner moved to accept the approval of the waiver of annual fees and penalties. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.

VII. NEW BUSINESS

A. Office Improvement/Lease Extension

The Board reviewed a five-year lease extension from the Barber companies

Ms. Warren moved to proceed with the five-year lease extension, Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.

B. Kimberly Holifield pay increase

The Board discussed a yearly 5% pay increase for Kimberly Holifield.

Mr. Gardner moved to grant Kimberly Holifield a yearly 5% pay increase, Ms. Warren seconded. Motion carried unanimously with all Board members voting.

B. Board Meeting/Public Hearing

The next Board meeting/Public Hearing will be May 27, 2021 at 2:00 p.m.

VIII. ADJOURNMENT

Mr. Bulloch moved to adjourn. Mr. Guthrie seconded.

Motion carried unanimously.

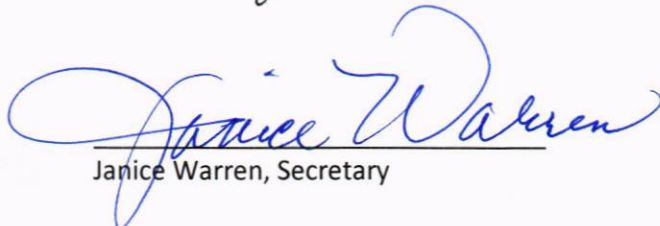
Meeting adjourned at 2:51 p.m. on February 25, 2021.



Scotty Winfrey, Chairman



Phillip Guthrie, Vice Chairman



Janice Warren, Secretary