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PLUMBERS & GAS FITTERS  
EXAMINING BOARD

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Robert Bentley  
Governor of Alabama

**ALABAMA PLUMBERS  
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING  
FISCAL YEAR 2014-2015  
11 WEST OXMOOR ROAD, SUITE 104  
BIRMINGHAM, ALABAMA 35209  
AUGUST 27, 2015

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 4:00 p.m. on August 27, 2015. The following Board members were present: Janice Warren, Chairman; Charles Owenby, Vice Chairman; Henry McCoy Jr., Secretary; Bobby Bulloch, John Bimbo, and Phillip Guthrie. Also present was Joy Whatley, Deputy Attorney General, David Wilcox, Executive Director Kimberly Holifield, Executive Assistant III and Phillip Till, Education Compliance Officer. Mr. Byron McCain, Mr. Daniel Carr, and Mr. Timothy Bowie made appearances before the Board.

B. Declaration of Quorum

A quorum was declared with 6 Board members present on August 27, 2015.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. May 14, 2015 Board Meeting Minutes

Ms. Warren called for review of the May 14, 2015 board meeting minutes.

**Mr. Bulloch moved to accept the May 14, 2015 minutes as written. Mr. Guthrie seconded. Motion carried unanimously.**

III. PUBLIC INPUT/APPEARANCES BEFORE THE BOARD

A. Mr. Daniel Carr

Mr. Carr appeared before the Board to request a waiver of the two year apprenticeship requirements.

**Mr. McCoy moved to deny Mr. Carr's request to waive the two year apprenticeship requirements. Mr. Guthrie seconded. Motion carried unanimously.**

B. Mr. Byron McCain

Mr. McCain appeared before the Board to request approval of a plumbing training program in Huntsville, AL.

**Mr. Bimbo moved to accept the plumbing training program presented by Mr. McCain. The program must be taught by a Master Plumber Gasfitter, include 2,000 hours of on the job training, 150 hours of training using the NCCER level 1 plumbing training, and 20 hours of gas training. Mr. Guthrie seconded. Motion carried unanimously.**

C. Mr. Timothy Bowie

Mr. Bowie appeared before the Board to request wavier of the two year apprenticeship requirements for the following instructors at Virginia College: Michael Latta, Michael Johnson, Donald Cunningham, Stephen Smith, Clarence Hanson, and himself.

**After a discussion with Mr. Bowie, the Board discovered Virginia College did not have a Principal Master listed, therefore they could not waive the two year apprenticeship requirements.**

D. Mr. Kyle Otte

Mr. Otte sent in a request to have his two apprenticeship requirements waived.

**Mr. Bulloch moved to deny Mr. Otte's request to waive the two year apprenticeship requirements. Mr. Bimbo seconded. Motion carried unanimously.**

IV. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch The investigative Committee reviewed 31 cases. 25 cases with probable cause, and

6 cases with no probable cause.

**Mr. Owenby moved to accept the report given by the Investigative Committee. Mr. McCoy seconded. Motion carried unanimously, with two abstentions (Mr. Bulloch and Mr. Bimbo)**

B. Consent Agreements & Consumer Complaints

The Board voted to close 16 licensed contractor cases and 1 unlicensed contractor case. Detail listing attached.

**Mr. Guthrie moved to close the 16 licensed contractor cases and the 1 unlicensed contractor case. Mr. McCoy seconded. Motion carried unanimously, with 2 abstentions (Mr. Bulloch and Mr. Bimbo)**

The Board voted to close 27 licensed contractor cases and 2 unlicensed contractor cases. Detail listing attached.

**Mr. Owenby moved to close the 27 licensed contractor cases and the 2 unlicensed contractor cases. Mr. Guthrie seconded. Motion carried unanimously, with 2 abstentions (Mr. Bulloch and Mr. Bimbo)**

V. REPORT ON FEES WAIVED

A. Waiver of Fees

A total of nineteen licensees' were approved for waiver of annual fees and penalties.

**Mr. McCoy moved to accept the approval of the waiver of fees. Mr. Bulloch seconded. Motion carried unanimously.**

VI. TESTING/EDUCATION REPORT

A. Journeyman test questions

The Board voted to give David Wilcox, and Phillip Till the authorization to move forward with writing the Board's own test questions for the Journeyman exams only and submitting them to PSI.

**Mr. Bimbo moved to authorize David Wilcox, and Phillip till to move forward with writing the Board's own test questions for the Journeyman exams only. Mr. Bulloch seconded. Motion carried unanimously.**

VII. ADJOURNMENT

**Mr. Owenby moved to adjourn. Mr. McCoy seconded.  
Motion carried unanimously.**

Meeting adjourned at 5:49 p.m. on August 27, 2015.

  
Janice Warren, Chairman

  
Henry McCoy, Recording Secretary

  
Charles Owenby, Vice Chairman