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**STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD**

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James M. Morgan
Executive Director

**ALABAMA PLUMBERS
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING
FISCAL YEAR 2017-2018
216 AQUARIUS DRIVE, SUITE 319
HOMEWOOD, AL 35209
NOVEMBER 30, 2017

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 2:09 p.m. on November 30, 2017. The following, Board members were present: Charles Owenby, Chairman; Henry McCoy Jr., Vice-Chairman; Bobby Bulloch, Janice Warren, Scotty Winfrey and Bryan Shuford. Staff members present were David Wilcox, Executive Director, Kimberly Holifield, James Morgan, Kristin Ivy and Phillip Till. Also present was Attorney T. Cameron McEwen and Harrel Wilcox. The following made appearances before the Board: Tommy Bothwell, Layne Odom, and Michael Sykes.

B. Declaration of Quorum

A quorum was declared with 6 Board members present at 2:09 p.m. on November 30, 2017.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. August 17, 2017 Board Meeting Minutes

Mr. Owenby called for review of the August 17, 2017 board meeting minutes.

Ms. Warren moved to accept the August 17, 2017 minutes as written. Mr. Bulloch seconded. Motion carried unanimously.

B. September 7, 2017 Board Meeting Minutes

Mr. Owenby called for review of the September 7, 2017 board meeting minutes.

Ms. Warren moved to accept the September 7, 2017 minutes as written. Mr. Bulloch seconded. Motion carried unanimously.

III. PUBLIC INPUT/APPEARANCES BEFORE THE BOARD

A. Michael Sykes

Michael Sykes appeared before the Board to request a waiver of the two year current work experience apprenticeship requirements.

Ms. Warren moved to approve the request to waive the two year current work experience apprenticeship requirements and allow Mr. Sykes to sit for the Journeyman Plumber and Journeyman Gas fitter exam. Mr. Shuford seconded. Motion carried unanimously.

B. Matthew Cole

Matthew Cole appeared before the Board to request a waiver of the two year current work experience apprenticeship requirements.

Mr. Bulloch moved to approve the request to waive the two year current work experience apprenticeship requirements and allow Mr. Cole to sit for the Journeyman Plumber and Journeyman Gas Fitter exam. Mr. Shuford seconded. Motion carried unanimously.

C. Tommy Bothwell

Tommy Bothwell appeared before the Board to request waiver of the two year current work experience apprenticeship requirements.

Mr. McCoy moved to approve the request to waive the two year current work experience apprenticeship requirements and allow Mr. Bothwell to sit for the Journeyman Plumber and Journeyman Gas Fitter exam. Mr. Shuford seconded. Motion carried unanimously.

D. Ricky Turner/Tykerrion Hill

Mr. Turner sent a request asking the Board to waive the two year current work experience apprenticeship requirements for Tykerrion Hill.

Mr. Bulloch moved to approve the request to waive the two year current work experience apprenticeship requirements and allow Mr. Hill to sit for the Journeyman Plumber and Journeyman Gas fitter exam. Mr. McCoy seconded. Motion carried unanimously.

IV. FINANCIAL STATEMENT

Mr. Owenby called for review of the October 31, 2017 financial statement.

Ms. Warren moved to accept the October 31, 2017 financial statement. Mr. Bulloch seconded. Motion carried unanimously.

V. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 20 cases. The committee opened 15 cases with probable cause, closed 1 case with no probable cause, and closed 4 consumer complaints with no probable cause.

Ms. Warren moved to accept the recommendation to open 15 cases with probable, close 1 case with no probable cause, and close 4 consumer complaints with no probable cause given by the Investigative Committee. Mr. McCoy seconded. Motion carried unanimously with one recusal (Mr. Bulloch).

B. Consent Agreements & Consumer Complaints

The Board voted to close 14 licensed contractor cases and 5 unlicensed contractor cases. Detail listing attached.

Ms. Warren moved to close the 14 licensed contractor cases and 5 unlicensed contractor cases. Mr. Shuford seconded. Motion carried unanimously with one recusal (Mr. Bulloch).

VI. REPORT ON FEES WAIVED

A. Waiver of Fees

A total of 16 licensees' were approved for waiver of annual fees and penalties.

Ms. Warren moved to accept the approval of the waiver of annual fees and penalties. Mr. Bulloch seconded. Motion carried unanimously.

VII. OLD BUSINESS

A. Report from Attorney Personnel Committee

The committee will continue to research the need for a full time attorney until the February 2018 board meeting.

VIII. NEW BUSINESS

A. Review of Inter Agency Agreement for Attorney

The Board reviewed the Inter Agency agreement from the Alabama Board of Funeral Services for T. Cameron McEwen to provide legal services to the Board effective November 1, 2017 to February 28, 2018.

Ms. Warren moved to accept the Inter Agency agreement from the Alabama Board of Funeral Services, Mr. Shuford seconded. Motion carried unanimously.

B. James Morgan Pay Increase

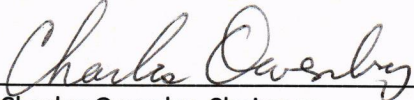
The Board voted to increase the pay for James Morgan from \$67,375.20 to \$74,479.20 effective December 1, 2017.

Mr. Bulloch moved to increase the pay for James Morgan effective December 1, 2017. Ms. Warren seconded. Motion carried unanimously.

VIII. ADJOURNMENT

Ms. Warren moved to adjourn. Mr. Bulloch seconded. Motion carried unanimously.

Meeting adjourned at 3:14 p.m. on November 30, 2017


Charles Owenby, Chairman

Bryan Shuford, Recording Secretary


Henry McCoy, Vice Chairman