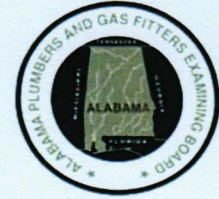




Kay Ivey  
Governor

STATE OF ALABAMA  
PLUMBERS & GAS FITTERS  
EXAMINING BOARD

11 WEST OXMOOR RD. SUITE 104  
BIRMINGHAM, AL 3209  
PHONE (205)945-4857  
FAX (205)945-9915  
www.pgfb.alabama.gov



David H. Wilcox  
Executive Director

**ALABAMA PLUMBERS  
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING  
FISCAL YEAR 2016-2017  
11 WEST OXMOOR ROAD, SUITE 104  
BIRMINGHAM, ALABAMA 35209  
FEBRUARY 16, 2017

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 4:00 p.m. on February 16, 2017. The following, Board members were present: Charles Owenby, Chairman; Henry McCoy Jr., Vice-Chairman, John Bimbo, Bobby Bulloch and Janice Warren, Staff members present were David Wilcox, Executive Director, Kimberly Holifield, Executive Assistant III, Joy Whatley, Deputy Attorney General and Phillip Till. Others Present were two employee's from affordable plumbing who made an appearance before the Board.

B. Declaration of Quorum

A quorum was declared with 5 Board members present at 4:00 p.m. on February 16, 2017.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

I. REVIEW OF MINUTES

A. November 10, 2016 Board Meeting Minutes

Mr. Owenby called for review of the November 10, 2016 board meeting minutes.

**Ms. Warren moved to accept the November 10, 2016 minutes as written. Mr. Bulloch seconded. Motion carried unanimously.**

III. PUBLIC INPUT/APPEARANCES BEFORE THE BOARD

A. Affordable Plumbing

Affordable Plumbing appeared before the Board to request a waiver of the two year Apprenticeship requirements for Jason Carris.

**Mr. Bimbo moved to approve the request to waive the two year apprenticeship requirements for Mr. Carris. Ms. Warren seconded. Motion carried unanimously.**

B. David Jalbert

The Board received a letter from Mr. Jalbert requesting a waiver of the two year Apprenticeship requirements.

**Mr. Bulloch moved to approve the request to waive the two year apprenticeship requirements. Ms. McCoy seconded. Motion carried unanimously.**

C. Chance Wheeler

Mr. Wheeler sent in a request asking the Board to waive the 2 year apprenticeship requirement for Gas only.

**Mr. McCoy moved to approve the request to waive the two year gas apprenticeship requirements for Mr. Wheeler. Ms. Warren seconded. Motion carried unanimously.**

D. Anterrio Harris

Mr. Harris sent in a request asking the Board to reinstate his Master Plumber certification.

**Ms. Warren moved to approve the request to reinstate Mr. Anterrio Harris Master Plumber certification. Ms. Bulloch seconded. Motion carried unanimously.**

IV. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 8 cases. The committee opened 6 cases with probable cause, and closed 2 cases without probable cause.

**Mr. McCoy moved to accept the recommendation to open 6 cases with probable and close 2 cases without probable cause given by the Investigative Committee. Ms. Warren seconded. Motion carried unanimously with one abstention (Mr. Bulloch).**

B. Consent Agreements & Consumer Complaints

The Board voted to close 24 licensed contractor cases. The Board also voted to close 7 cases pursuant to Attorney General Case CV-2016-904616.00. Detail listing attached.

**Ms. Warren moved to close the 24 licensed contractor cases, and 7 cases pursuant to Attorney General Case CV-2016-904616.00. Mr. McCoy seconded. Motion carried unanimously with two abstentions (Mr. Bulloch and Mr. Bimbo).**

V. REPORT ON FEES WAIVED

A. Waiver of Fees

A total of 17 licensees' were approved for waiver of annual fees and penalties.

**Mr. Bulloch moved to accept the approval of the waiver of annual fees and penalties. Mr. Bimbo seconded. Motion carried unanimously.**

VI. LEGAL UPDATE

A. Recommendation from Hearing Officer

The Board voted on the recommendation from the Hearing Officer on case No. LC-2015-078.

**Ms. Warren moved to adopt the recommendations from the Hearing Officer. Mr. McCoy seconded. Motion carried unanimously with two abstentions (Mr. Bulloch and Mr. Bimbo)**

Recommendation from Hearing Officer

The Board voted on the recommendation from the Hearing Officer on case No. LC-2015-149.

**Mr. McCoy moved to adopt the recommendations from the Hearing Officer. Ms. Warren seconded. Motion carried unanimously with two abstentions (Mr. Bulloch and Mr. Bimbo)**

VII. NEW BUSINESS

A. Appoint Deputy Director Position

The Board discussed and agreed to fill exempt position PCQ # 8309001 and to appoint Kimberly Holifield to Deputy Director effective March 1, 2017.

**Ms. Warren moved to fill the exempt position PCQ# 8309001 as established by Act 2015-478 at class code 86125E at the semimonthly arrears rate of \$2, 879.10 annual pay grade 84 and that Kimberly Holifield be placed in this position effective March 1, 2017. Also that all rules established by State Personnel in reference to this exempt position shall apply. Mr. Bimbo seconded. Motion carried unanimously.**

B. Online Renewals

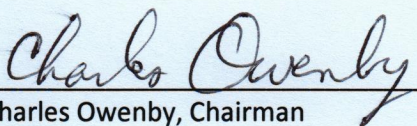
The Board discussed and agreed to process all renewals online only starting with the 2018 Renewal season.

**Mr. Bulloch moved to process all renewals online only starting with the 2018 renewal season. Mr. Bimbo seconded. Motion carried unanimously.**

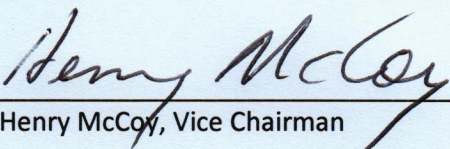
VIII. ADJOURNMENT

**Mr. Bulloch moved to adjourn. Ms. Warren seconded. Motion carried unanimously.**

Meeting adjourned at 4:54 p.m. on February 16, 2017.

  
Charles Owenby, Chairman

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Bryan Shuford, Recording Secretary

  
Henry McCoy, Vice Chairman