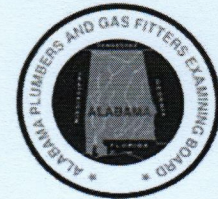




Kay Ivey
Governor

STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD

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David H. Wilcox
Executive Director

**ALABAMA PLUMBERS
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING
FISCAL YEAR 2016-2017

11 WEST OXMOOR ROAD, SUITE 104
BIRMINGHAM, ALABAMA 35209
AUGUST 17, 2017

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 4:00 p.m. on August 17, 2017. The following, Board members were present: Charles Owenby, Chairman; Henry McCoy Jr., Vice-Chairman; John Bimbo, Bobby Bulloch, Janice Warren, and Scotty Winfrey. Staff members present were David Wilcox, Executive Director, Kimberly Holifield, Joy Whatley, Deputy Attorney General and Kristin Ivy. The following made appearances before the Board: Jason Coke, Marion Atkinson, William Tomlin, and Coy Dotson.

B. Declaration of Quorum

A quorum was declared with 6 Board members present at 4:00 p.m. on August 17, 2017.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. May 18, 2017 Board Meeting Minutes

Mr. Owenby called for review of the May 18, 2017 board meeting minutes.

Ms. Warren moved to accept the May 18, 2017 minutes as written. Mr. McCoy seconded. Motion carried unanimously.

III. PUBLIC INPUT/APPEARANCES BEFORE THE BOARD

A. Jason Coke

Jason Coke appeared before the Board to request a waiver of the two year current work experience apprenticeship requirements.

Mr. Bimbo moved to approve the request to waive the two year current experience apprenticeship requirements. Mr. Bulloch seconded. Motion carried unanimously.

B. Marion Atkinson/William Tomlin

Marion Atkinson and William Tomlin appeared before the Board to request a waiver of the two year current work experience apprenticeship requirements.

Ms. Warren moved to approve the request to waive the two year current work experience apprenticeship requirements. Mr. Bulloch seconded. Motion carried unanimously.

C. Coy Dotson

Coy Dotson appeared before the Board to request waiver of the two year apprenticeship requirement.

Mr. Bulloch moved to approve the request to waive the two year current work experience apprenticeship requirements. Mr. Bimbo seconded. Motion carried unanimously.

D. Micah Davis

Mr. Davis appeared before the Board at the May 18, 2017 to request waiver of the two year current work experience apprenticeship requirements. His request was tabled at the May 18, 2017 meeting and revisited

Mr. Winfrey moved to deny the request to waive the two year current work experience apprenticeship requirements. Mr. McCoy seconded. Motion carried unanimously.

E. Charles Rolling/Chad Price

Mr. Rolling appeared before the Board on May 18, 2017 to request waiver of two year current work experience apprenticeship requirement for Chad Price. His request was tabled at the May 18, 2017 meeting and revisited.

Mr. Winfrey moved to deny the request to waive the two year current work experience apprenticeship requirements. Mr. Bimbo seconded. Motion carried unanimously.

F. Darius McDowell

Mr. McDowell sent in a request for the May 18, 2017 board meeting asking the Board to waive the two year apprenticeship requirement. His request was tabled at the May 18, 2017 meeting and revisited.

Mr. Bulloch moved to deny the request to waive the two year current work experience apprenticeship requirements. Ms. Warren seconded. Motion carried unanimously.

IV. FINANCIAL STATEMENT

Mr. Owenby called for review of the July 31, 2017 financial statement.

Mr. Bulloch moved to accept the July 31, 2017 financial statement. Ms. Warren seconded. Motion carried unanimously.

V. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 21 cases. The committee opened 19 cases with probable cause, and closed 2 consumer complaint with no probable cause.

Ms. Warren moved to accept the recommendation to open 19 cases with probable and close 2 consumer complaint with no probable cause given by the Investigative Committee. Mr. McCoy seconded. Motion carried unanimously with one recusal (Mr. Bulloch).

B. Consent Agreements & Consumer Complaints

The Board voted to close 9 licensed contractor cases. Detail listing attached.

Mr. McCoy moved to close the 9 licensed contractor cases. Mr. Bimbo seconded. Motion carried unanimously with one recusal (Mr. Bulloch).

VI. REPORT ON FEES WAIVED

A. Waiver of Fees

A total of 16 licensees' were approved for waiver of annual fees and penalties.

Ms. Warren moved to accept the approval of the waiver of annual fees and penalties. Mr. Bulloch seconded. Motion carried unanimously.

VII. NEW BUSINESS

A. Kristin Ivy promotion to Executive Assistant III

The Board voted to promote Kristin Ivy to Executive Assistant III step 1 of the pay grade effective October 1, 2017.

Ms. Warren moved to promote Kristin Ivy to Executive Assistant III effective October 1, 2017. Mr. Bulloch seconded. Motion carried unanimously.

B. Title name change for Kimberly Holifield

The Board voted to change the title of Kimberly Holifield from Deputy Director to Executive Operations Administrator.

Ms. Warren moved to change the title for Kimberly Holifield from Deputy Director to Executive Operations Administrator. Mr. Bulloch seconded. Motion carried unanimously.

C. Executive Director search committee

The Board discussed forming an Executive Director search Committee. The Committee will consist of Ms. Janice Warren, Mr. Bobby Bulloch, and Mr. Henry McCoy.

Mr. Bulloch moved to form the Executive Director Search committee, consisting of Ms. Warren, Mr. Bulloch, and Mr. McCoy. Mr. Winfrey seconded. Motion carried unanimously.

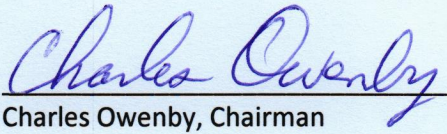
D. Executive Director Salary

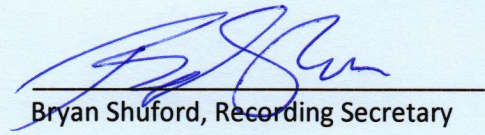
The request to change the pay grade for Executive Director from 85 to 86 was denied by Alabama State Personnel. Board decided not to pursue it further.

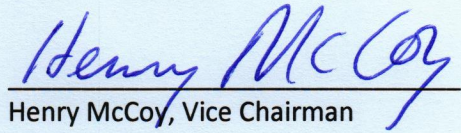
VIII. ADJOURNMENT

Ms. Warren moved to adjourn. Mr. Bulloch seconded. Motion carried unanimously.

Meeting adjourned at 5:35 p.m. on August 17, 2017.


Charles Owenby, Chairman


Bryan Shuford, Recording Secretary


Henry McCoy, Vice Chairman