



ALABAMA PLUMBERS & GAS FITTERS EXAMINING BOARD
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CONTINUING EDUCATION QUESTIONS & ANSWERS FOR LICENSEES

QUESTION: Who is required to acquire continuing education?

ANSWER: Individuals who hold Plumbers & Gas Fitters Examining Board certifications as Journeyman Plumber, Journeyman Gas Fitter, Master Plumber, or Master Gas Fitter.

Exemptions:

- a. Individuals who are the age of 65 years or older. You will not be eligible for this exemption until the year after you turn 65.
- b. Individuals who obtain their initial certification(s) as a Journeyman Plumber or Journeyman Gas Fitter and renew the certification/s during the same calendar year.
- c. Individuals who obtain and renew, during the same calendar year, their initial certification(s) as a Journeyman Plumber, Journeyman Gas Fitter, Master Plumber or Master Gas Fitter through reciprocity or exam based on a license held in another jurisdiction.

QUESTION: How do I find an approved continuing education course?

ANSWER: Go to our website www.pgfb.alabama.gov, and select the licensee tab, then select the CE class/Provider search.

QUESTION: Are CE courses done in person or online?

ANSWER: CE courses may be in person or online. Online courses are required to contain a quiz as part of the course.

QUESTION: How many CE hours do I need to renew my certification?

ANSWER: Every licensee who holds certification as a Journeyman Plumber, Journeyman Gas Fitter, Master Plumber or Master Gas Fitter, or any combination of those certifications must acquire 4 hours of CE to renew their certification(s), regardless of the number of certifications held. Individuals who hold both plumbing and gas certifications must acquire 2 hours of plumbing and 2 hours of gas CE. Business and Law type courses can be used to account for all 4 hours whether the individual holds certification in just one, or both categories. Courses may not be repeated during a licensing year to get to the total required hours.

QUESTION: How long do I have to acquire my CE hours?

ANSWER: Individuals who are required to have CE will be able to access an approved list of providers on our website beginning January 1, 2025, and will have until the end of the business day on October 31, of each year to get their CE submitted to renew their certification(s).

QUESTION: Who submits my CE hours to the Board?

ANSWER: Each approved CE provider is required to submit your CE hours to the Board. The provider is also required to provide you with a certificate of completion within 7 days of completion of the course. Please hold on to the certificate in case there is any question about your course attendance.

QUESTION: What happens if I attend a CE course, but forget to sign or provide all required information?

ANSWER: Individuals who do not follow instructions or otherwise fail to provide all required information will not receive credit for attendance. Please ask questions if the instructions are not clear.

QUESTION: What happens if I am unable to get 4 hours of CE prior to November 1?

ANSWER: Individuals who fail to acquire their 4 hours of CE prior to November 1 of each year will not be able to renew their certification(s) and will be required to submit a Deficiency Plan that outlines when and how they plan to get the CE hours. They will also be subject to a \$100.00 deficiency fee and must complete the 4 hours of CE prior to December 31 to be able to renew their certification(s).

QUESTION: How many hours is in each CE course?

ANSWER: Courses will be available in increments of 1 hour up to 4 hours.

QUESTION: Can I roll over CE hours to the following year if I have acquired more than 4 hours?

ANSWER: No. CE hours in excess of the required 4 hours may not be rolled over to the following year.

QUESTION: Will I get CE credit for courses that were prescribed by the Board as a result of a disciplinary action?

ANSWER: No. Courses that have been required as part of a disciplinary action by the Board are not part of the required 4 hours. Courses that have been prescribed as part of a disciplinary action will result in the number of hours prescribed being added to the standard 4 hours of CE. This is the only case that the required 4 hours of CE can be increased.

QUESTION: Am I required to acquire 4 hours of CE if my certification(s) have been placed on Inactive Status?

ANSWER: No. Individuals who have applied and been approved for Inactive Status are not required to acquire CE until such time that they wish to become active again. Individuals who apply for active

status will be required to acquire 4 hours of CE prior to active status being granted. Individuals who turned 65 years old prior to the year they went on inactive status will not be required to acquire CE to become active again.

QUESTION: My certification(s) are delinquent, and I want to become active again. Am I required to acquire 4 hours of CE?

ANSWER: If your certification(s) are delinquent, you will be responsible for acquiring 4 hours of CE prior to being approved to renew.

QUESTION: What happens if I attended a course, but it was not approved by the Board?

ANSWER: You may submit a Non-traditional CE Application along with all required details that are required of our approved provider courses along with the \$25.00 application fee. The application and attached information will be reviewed at the next available CE Committee meeting and a recommendation will be made to the Board at its next regularly scheduled meeting.

QUESTION: I attended a Board approved CE course, and the instructor included a sales pitch, or promoted a specific brand or product. Is this allowed?

ANSWER: No. Board approved courses may NOT contain a sales pitch, or otherwise include any promotion of a specific brand or product. If this happens, please report the specifics to the Board as soon as possible. Providers who choose to do this may be subject to suspension or revocation of their status as an approved CE instructor and/or provider.