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STATE OF ALABAMA  
PLUMBERS & GAS FITTERS  
EXAMINING BOARD

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James M. Morgan  
Executive Director

**ALABAMA PLUMBERS  
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING  
FISCAL YEAR 2024  
216 Aquarius Dr. Suite 319  
Homewood, AL 35209  
November 15, 2023

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 10:02 a.m. on November 15, 2023. The following, Board members were present: Scotty Winfrey, Chairman; Janice Warren, Secretary; Bobby Bulloch, Isadore Gardner, Charles Owenby and, Henry McCoy. Staff members present were James Morgan, Executive Director, Kimberly Holifield, and Kristin Ivy. Also present was Tara Hetzel, Civil Division Chief. Others present were Nick Isbell, James Walker and Veronica Cole.

B. Declaration of Quorum

A quorum was declared with 6 Board members present at 10:02 a.m. on November 15, 2023.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's website. in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. August 24, 2023, Board Meeting Minutes

Mr. Winfrey called for review of the August 24, 2023, board meeting minutes.

**Mr. Bulloch moved to accept the August 24, 2023; minutes as written. Ms. Warren seconded. The motion carried unanimously with all Board members voting.**

### III. BOARD REQUEST

A. North Alabama Homebuilding Academy

North Alabama Homebuilding Academy is requesting approval of their hands-on exam proposal.

**Mr. Bulloch moved to accept the hands-on exam proposal with the following conditions: The proctor being a Master Plumber in good standing, the applicant must take the written exam with 2 unsuccessful attempts, the Board has the right to witness the exam and the agreement should include a termination clause. Mr. Owenby seconded. The motion carried unanimously with all Board members voting.**

B. Garritt Coughenour

Mr. Coughenour sent in a request seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter exams based on his verifiable experience.

C. Patricia Kaye Brooks

Ms. Brooks sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

D. Jeb Phillips

Mr. Phillips sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

E. Nathan Marsh

Mr. Marsh sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable experience.

F. Cedric Langford

Mr. Lanford sent in a request seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter exams based on his verifiable experience.

G. Nathan Blau

Mr. Blau sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

H. Michael Tucker

Mr. Tucker sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

I. Preston Averitte

Mr. Averitte sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

J. Lasalle Durham

Mr. Durham sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

K. Chris Berry

Mr. Berry sent in a request seeking approval to take the Journeyman Gas Fitter exam based on his verifiable experience.

L. Braydon Hutcheson

Mr. Hutcheson sent in a request seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter exam based on his verifiable experience.

M. Marty Turney

Mr. Turney sent in a request seeking approval to take the Journeyman Gas Fitter exam based on his verifiable experience.

N. Matthew Buckner

Mr. Buckner sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

O. Phillip McCloud

Mr. McCloud sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

P. Steven Self

Mr. Self sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable experience.

The following are additions to the recommendations: Mr. Turney will be required to get an apprentice certification, and Mr. McCloud will be allowed to test after January 1, 2024.

**Mr. Gardner moved to accept all recommended requests with additions. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.**

IV. REVIEW OF FINANCIAL STATEMENT

Financial Statement

Mr. Winfrey called for review of the October 31, 2023, financial statement.

**Ms. Warren moved to accept the October 31, 2023, financial statement. Mr. McCoy seconded. Motion carried unanimously with all Board members voting.**

V. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 13 cases. The committee opened 11 new licensed contractor cases with probable cause, and 2 new unlicensed contractor cases with probable cause.

**Mr. Gardner moved to accept the report given by the Investigative Committee, Ms. Warren seconded. Motion carried unanimously with one recusal (Mr. Bulloch)**

B. Hearing Recommendations

The Board reviewed recommendation from the ALJ concerning Stephen Bennett.

**Ms. Warren moved to accept the recommendation from ALJ. Mr. Gardner Seconded. Motion carried unanimously with all Board members voting.**

The Board reviewed recommendation from the ALJ concerning Jared Johnson.

**Ms. Warren moved to accept the recommendation from the ALJ. Mr. McCoy seconded. Motion carried unanimously with all Board members voting.**

VI. REPORT ON FEES WAIVED

A. Waiver of fees

A Total of 9 licensees were approved for waiver of annual fees and penalties.

**Mr. Bulloch moved to accept the approval of the waiver of annual fees and penalties. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.**

VII. LEGAL UPDATE

A. Proposed Law Change

The Board discussed proposed law changes to section 34-37-4, 34-37-2 and adding a new section 34-37-6. See the attachment for details.

**Mr. Gardner moved to move forward with the proposed law changes. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.**

B. Proposed New Rule

The Board discussed proposed new rule addressing Military, and conduct. See the attachment for details.

**Mr. Gardner moved to move forward with the new rule. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

VIII. NEW BUSINESS

A. New vehicle purchase

The Board discussed the purchase of 2 new vehicles.

**Mr. Gardner moved to purchase 2 new vehicles in FY 24. Mr. Owenby seconded. Motion carried unanimously with all Board members voting.**

B. Date for Next Board Meeting


The next Board meeting will be held February 22, 2024, at 10:00 a.m.

IX. ADJOURNMENT

**Mr. Gardner moved to adjourn. Mr. Bulloch seconded.**

**Motion carried unanimously.**

Meeting adjourned at 11:13 a.m. on November 15, 2023.

  
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Scotty Winfrey, Chairman

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Phillip Guthrie, Vice Chairman

  
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Janice Warren, Secretary