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PLUMBERS & GAS FITTERS
EXAMINING BOARD

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James M. Morgan
Executive Director

**ALABAMA PLUMBERS
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING
FISCAL YEAR 2025
216 Aquarius Dr. Suite 319
Homewood, AL 35209
February 20, 2025

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 2:04 pm on February 20, 2025. The following, Board members were present: Scotty Winfrey, Chairman; Phillip Guthrie, Vice-Chairman; Janice Warren, Secretary; Bobby Bulloch, Isadore Gardner, and Henry McCoy. Mr. Charles Robinson attended virtually. Staff members present were James Morgan, Executive Director, Kimberly Holifield, and Kristin Ivy. Also present was Tara Hetzel, Ellis Morgan, John Ray, Taylor Pitts, Jack Spiller, Tyler Bryson, Veronica Cole, Justin Lashomb, Tim Jordan, and Lorie Guthrie.

B. Declaration of Quorum

A quorum was declared with 7 Board members present at 2:04 p.m. on February 20, 2025.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's website. in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. December 11, 2024, Board Meeting Minutes

Mr. Winfrey called for review of the December 11, 2024, board meeting minutes.

Mr. Bulloch moved to accept the December 11, 2024; minutes as written. Ms. Warren seconded. A roll call vote was taken. The motion carried unanimously with all Board members voting.

III. BOARD REQUEST/APPEARANCES

A. Brennon Bryan

Brennon Bryan sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

B. Ray Lavay

Ray Lavay sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

C. Luis Becerra

Luis Becerra sent in a request seeking approval to take the Journeyman Plumber and Gas Fitter exams based on his verifiable documentation of his experience.

D. Jack Spiller

Jack Spiller appeared before the Board seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

E. Joseph Pitts

Joseph Pitts sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

F. Tyler Bryson

Tyler Bryson sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

G. Stephen Hobbs

Stephen Hobbs sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

H. Marty Turney

Marty Turney sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

I. Patrick Allen

Patrick Allen sent in a request seeking approval to take the Journeyman Gas Fitter exam based on his verifiable documentation of his experience.

J. Jackson Webster

Jackson Webster sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

K. Benjamin Whitaker

Benjamin Whitaker sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

L. Michael Johnston

Michael Johnston sent in a request seeking approval to take the Journeyman Gasfitter exam based on verifiable documentation of his experience.

M. Wesley Williams

Wesley Williams sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

N. Jacob Van Liew

Jacob Van Liew sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

Mr. Guthrie moved approved the recommendations as amended. Mr. Bulloch seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

IV. REVIEW OF FINANCIAL STATEMENT

Financial Statement

Mr. Winfrey called for review of the January 31, 2025, financial statement.

Mr. Gardner moved to accept the January 31, 2025, financial statement. Ms. Warren seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

Expend funds from 501C3 Alabama Homebuilders Foundation

The Board reviewed a request from the North Alabama Homebuilding Academy for funds to assist in the cost of classroom material.

Mr. Gardner moved to approve the request from the North Alabama Homebuilding Academy. Mr. McCoy seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

V. COMMITTEE REPORTS

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 30 cases. The committee opened 6 new cases with probable cause, opened 2 unlicensed contractor cases to go to warrant, opened 1 licensed contractor cases for administrative hearing and closed 3 consumer complaints.

Mr. Gardner moved to accept the report given by the Investigative Committee, Mr. Guthrie seconded. A roll call vote was taken. Motion carried unanimously with one recusal (Mr. Bulloch)

VI. REPORT ON FEES WAIVED

A. Waiver of Annual Fees & Penalties

A Total of 10 licensees were approved for waiver of annual fees and penalties.

Mr. Bulloch moved to accept the approval of the waiver of annual fees and penalties. Mr. Gardner seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

VII. NEW BUSINESS

A. Inter-Agency agreement with the Alabama Board of Heating, Air conditioning, and Refrigeration.

The Board discussed an inter-agency agreement with the Alabama Board of Heating, Air conditioning, and refrigeration that would assist in the education needs of the Board.

Mr. Gardner moved to approve the inter-agency agreement; Mr. Bulloch seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

B. Resolution and Proclamation for Charles Owenby Board Room

The Board heard a proposal from Jimmy Morgan to pass a memorial resolution honoring Mr. Charles Owenby

Mr. Guthrie moved to pass the memorial resolution honoring Mr. Charles Owenby. Mr. Gardner seconded. Roll call vote was taken. Motion carried unanimously with all Board members voting.

The Board heard a proposal from Jimmy Morgan to proclaim that the Board meeting room at the Plumbers & Gas Fitters office be named the "Charles H. Owenby Board Room."

Mr. Guthrie moved that the Board meeting room at the Plumbers & Gas Fitter office be named the "Charles H. Owenby Board room. Ms. Warren Seconded. Roll call vote was taken. Motion carried unanimously with all Board members voting.

C. Vehicle Purchase

The Board discussed purchasing 2 new vehicles.

Ms. Warren moved to approve the purchase of 2 new vehicles. Mr. Gardner seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

D. Kimberly Holifield Pay Increase

The Board discussed a 5% increase for Kimberly Holifield

Ms. Warren moved to approve the 5% increase for Kimberly Holifield. Mr. Gardner seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

The next Board meeting will be held May 5, 2025, at 2:00 p.m.

VIII. ADJOURNMENT

Mr. Gardner moved to adjourn. Mr. Bulloch seconded.

Motion carried unanimously.

Meeting adjourned at 3:09 p.m. on February 20, 2025.



Scotty Winfrey, Chairman

Phillip Guthrie, Vice Chairman



Janice Warren, Secretary