STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD

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ALABAMA PLUMBERS AND GAS FITTERS EXAMINING BOARD

REGULAR BOARD MEETING
FISCAL YEAR 2025
216 Aquarius Dr. Suite 319
Homewood, AL 35209
May 5, 2025

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 2:00 pm on May 5, 2025. The following, Board members were present: Scotty Winfrey, Chairman; Janice Warren, Secretary; Bobby Bulloch, Isadore Gardner, Henry McCoy and Charles Robinson. New Board members, Vincent Brown, Marvin Miller and Paul Antoine were sworn in and present. Staff members present were James Morgan, Executive Director, Kimberly Holifield, and Kristin Ivy. Also present was Tara Hetzel, Ellis Morgan, Colin O'shea, Angela Brown, Jason Reid, Matt McCutcheon, Seth Gowan, and Bret Warren.

B. Declaration of Quorum

A quorum was declared with 9 Board members present at 2:00 p.m. on May 5, 2025.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's website. in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. February 20, 2025, Board Meeting Minutes

Mr. Winfrey called for review of the February 20, 2025, board meeting minutes.

Mr. Bulloch moved to accept the February 20, 2025; minutes as written. Mr. Gardner seconded. A roll call vote was taken. The motion carried unanimously with all Board members voting.

III. BOARD REQUEST/APPEARANCES

A. Dustin Spencer

Dustin Spencer sent in a request seeking approval to take the Journeyman Plumber and Journeyman Gas Fitter exams based on verifiable documentation of his experience.

B. Andrew Wright

Andrew Wright sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

C. Micah Bartle

Micah Bartle sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable documentation of his experience.

D. Jimmy Ronald Smith

Jimmy Ronald Smith sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

E. Tyler Pauli

Tyler Pauli sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

F. Jonathan Register

Jonathan Register sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

G. John E. Bouton Jr.

John E. Bouton Jr. sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

H. Timothy Habiger

Timothy Habiger sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

I. Garrett Bradley Wilbourn

Garrett Bradley Wilbourn sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable documentation of his experience.

J. Tristan Havens

Tristan Havens sent in a request seeking approval to take the Journeyman Gas Fitter exam based on verifiable documentation of his experience.

K. Tony Williams

Tony Williams sent in a request seeking approval to take the Journeyman Gas Fitter exam based on verifiable documentation of his experience.

L. Chad M. Smith

Chad M. Smith sent in a request seeking approval to take the Journeyman Gas fitter exam based on verifiable documentation of his experience.

M. Saul Garcia Rivas

Saul Garcia Rivas sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

N. Alan Hunter Aldridge

Alan Hunter Aldridge sent in a request seeking approval to take the Journeyman Gas fitter exam based on verifiable documentation of his experience.

Ms. warren moved approved the recommendations. Mr. Bulloch Gardner seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

IV. REVIEW OF FINANCIAL STATEMENT

Financial Statement

Mr. Winfrey called for review of the March 31, 2025, financial statement.

Mr. Gardner moved to accept the March 31, 2025, financial statement. Ms. Warren seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

V. COMMITTEE REPORTS

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 30 cases. The committee opened 6 new cases with probable cause, opened 2 unlicensed contractor cases to go to warrant, opened 1 licensed contractor cases for administrative hearing and closed 3 consumer complaints.

Ms. Warren moved to accept the report given by the Investigative Committee, Mr. Gardner seconded. A roll call vote was taken. Motion carried unanimously with one recusal (Mr. Bulloch)

B. CE Committee Recommendations

The committee report was given by Mr. Winfrey. The committee recommended Approval for the following CE providers: Contractor Education & Training Corporation, Alabama Board of A/C Refrigeration Contractors, Plumbers & Pipefitters UA Local 119 and !RocetCert.

Mr. Robinson moved to accept the report given by the CE committee, Mr. Brown seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

VI. REPORT ON FEES WAIVED

A. Waiver of Annual Fees & Penalties

A Total of 10 licensees were approved for waiver of annual fees and penalties.

Mr. Warren moved to accept the approval of the waiver of annual fees and penalties. Mr. Gardner seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

VII. NEW BUSINESS

A. Reciprocal agreement with the Mississippi Contractors Board

The Board discussed a reciprocal agreement with the Mississippi Contractors Board.

Mr. Gardner moved to approve the reciprocal agreement with the Mississippi Contractors Board, Mr. Bulloch seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

B. Rule Change – Fee Schedule Change

The Board discussed advertising a fee schedule change for the business law exam.

Ms. Warren moved to advertise a fee schedule change for the new business law exam. Mr. Brown seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

C. Jame Morgan Pay Increase

The Board discussed a 5% increase for James Morgan

Mr. Gardner moved to approve the 5% increase for James Morgan. Ms. Warren seconded. A roll call vote was taken. Motion carried unanimously with all Board members voting.

D. Organizational Meeting

The Board discussed adding Mr. Robinson to the CE committee to replace Mr. Owenby.

Ms. Warren moved to add Mr. Robinson to the CE committee. Mr. Brown seconded. Motion carried unanimously with all Board members voting.

The Board discussed adding Ms. Warren as an alternate to the Investigative committee.

Mr. Robinson moved to add Ms. Warren to the Investigative committee. Mr. Miller seconded. Motion carried unanimously with all Board members voting.

The Board discussed placing Isadore Gardner as Vice Chair, Charles Robinson as secretary, and Scotty Winfrey as Chair.

Ms. Warren moved to approve the new Board positions. Mr. McCoy seconded. Motion carried unanimously with all Board members voting.

The next Board meeting will be held August 14, 2025, at 10:00 a.m.

VIII. ADJOURNMENT

Mr. Gardner moved to adjourn. Mr. Bulloch seconded.

Motion carried unanimously.

Meeting adjourned at 3:30 p.m. on May 5, 2024.

Scotty Winfrey, Chairman

Isadore Gardner, Vice Chairman

Charles Robinson, Secretary