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STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD

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James M. Morgan
Executive Director

**ALABAMA PLUMBERS
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING
FISCAL YEAR 2025
216 Aquarius Dr. Suite 319
Homewood, AL 35209
December 11, 2024

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 10:001 a.m. on December 11, 2024. The following, Board members were present: Scotty Winfrey, Chairman; Phillip Guthrie, Vice-Chairman; Janice Warren, Secretary; Bobby Bulloch, Isadore Gardner, and Henry McCoy. Staff members present were James Morgan, Executive Director, Kimberly Holifield, and Kristin Ivy. Also present was Cameron Elkins, Chase McGalliard, Brad Clark, Jimmy Hughes, Matthew Winn, Mark Dunn, and Jim Cika.

B. Declaration of Quorum

A quorum was declared with 6 Board members present at 10:01 a.m. on December 11, 2024.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's website. in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. August 29, 2024, Board Meeting Minutes

Mr. Winfrey called for review of the August 29, 2024, board meeting minutes.

Ms. Warren moved to accept the August 29, 2024; minutes as written. Mr. Gardner seconded. The motion carried unanimously with all Board members voting.

III. BOARD REQUEST/APPEARANCES

A. Seth Kenney

Seth Kenney sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

B. James Scott

James Scott sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

C. Joe Steven Galvan

Joe Steven Galvan sent in a request seeking approval to take the Journeyman Plumber and Gas Fitter exams based on his verifiable documentation of his experience.

D. Nelson Curry

Nelson Curry appeared before the Board seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

E. Justin Henson

Justin Henson sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

F. Jackson Connell

Jackson Connell sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

G. Justin Tillman

Justin Tillman sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

H. Cole Kidwell

Cole Kidwell sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

I. Antoine Little

Antoine Little sent in a request seeking approval to take the Journeyman Plumber exam based on his verifiable documentation of his experience.

J. Daniel Rodberg

Daniel Rodberg sent in a request seeking approval to take the Journeyman Plumber exam based on verifiable documentation of his experience.

Mr. Gardner moved to conditional approve Mr. Little and Mr. Rodberg until more documentation is received. Recommendation for all other request was approved. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.

IV. REVIEW OF FINANCIAL STATEMENT

Financial Statement

Mr. Winfrey called for review of the November 30, 2024, financial statement.

Mr. Guthrie moved to accept the November 30, 2024, financial statement. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.

501C3 Alabama Homebuilders Foundation

Mr. Morgan presented a recommendation on how the balance in excess of the twenty-five percent at the end of FY 24 should be used. A detailed letter is attached.

Mr. Gardner moved to accept the recommendation given by Mr. Morgan. Ms. Warren seconded. Motion carried unanimously with all Board members voting.

V. COMMITTEE REPORTS

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 30 cases. The committee opened 14 new cases with probable cause, opened 4 unlicensed contractor cases to go to warrant, opened 3 licensed contractor cases for administrative hearing and closed 9 consumer complaints.

Ms. Janice moved to accept the report given by the Investigative Committee, Mr. Gardner seconded. Motion carried unanimously with one recusal (Mr. Bulloch)

B. CE Committee Report

The committee reviewed continuing education applications from Spire Energy and International Code Council, Inc.

Mr. Gardner moved to approve both applications as recommended by the CE Committee, Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.

VI. REPORT ON FEES WAIVED

A. Waiver of Annual Fees & Penalties

A Total of 13 licensees were approved for waiver of annual fees and penalties.

Ms. Warren moved to accept the approval of the waiver of annual fees and penalties. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.

VII. LEGAL UPDATE

A. Recommendation from the ALJ

The Board voted on the recommendation from the ALJ on case LC-2024-0031, LC-24-0033, LC-24-0034, and CC-24-0025.

Mr. Gardner moved to adopt the recommendations from the ALJ. Mr. Guthrie seconded. Motion Carried unanimously with all Board members voting.

The Board voted on the recommendation from the ALJ on case LC-24-0018.

Mr. Gardner moved to adopt the recommendation from the ALJ. Ms. Warren seconded. Motion carried unanimously with all Board members voting.

VII. NEW BUSINESS

B. Alabama Residential Code Advisory Council

The Board discussed Mr. Gardner appointment to the Alabama Residential Code Advisory Council.

Mr. Bulloch moved to approve Mr. Gardner's appointment to the Alabama Residential Code Advisory Council. Ms. Warren seconded. Motion carried unanimously with all Board members voting.

The next Board meeting will be held February 20, 2025, at 10:00 a.m.

VIII. ADJOURNMENT

Mr. Gardner moved to adjourn. Mr. McCoy seconded.

Motion carried unanimously.

Meeting adjourned at 11:34 a.m. on December 11, 2024.



Scotty Winfrey, Chairman



Phillip Guthrie, Vice Chairman



Janice Warren, Secretary